

**Troy Pig Out
VENDOR CONTRACT
BBQ Competition and Festival**



APPLICATION PROCEDURE:

- The **Troy Pig Out** will be held at River Front Park, in downtown Troy, New York.
- All vendors agree through their participation in this agreement, to have their booth space in full display and operational during the times designated for the Festival. The hours of operation are as follows:

Saturday, July 18, 2009	11:00 AM - 10:00 PM
Sunday, July 19, 2009	11:00 AM – 4:00 PM

- The booth fee to be included with your application is:

10' x 10' open space	: \$250.00 (food vendor)
	: \$50.00 (craft vendor)
Use of electric power	: \$ 30.00 for 20 amps

(If electric power is required, you must provide your own power cords)

- Please make your check or money order payable to the **Troy Downtown Collaborative** and mail it to **274 River Street, Troy, NY 12180**, along with this application.
- The application **deadline is June 12, 2009**.

EVENT OPERATION:

- As the Vendor, you are responsible to provide your canopy, tables, chairs, table coverings and ice. If you should run out of ice or prefer not to bring it with you, contact a festival committee member and ice can be purchased from the stock available on premise. **You are required to bring your own signage.** Because of limited electric supply, microwaves cannot be accommodated. **Fire regulations require that you bring a fire extinguisher if you use Sterno, Butane, Propane, Electric or Charcoal grills.** Potable water is available, but you will need to bring your own approved contained to transport it.
- Because of limited electrical outlets, please advise if you will need electric on the attached application form.
- The park will be secured on Saturday night so that your set-up can remain for the duration of the event.

RULES AND REGULATIONS:

- Exhibit space, table covers and backdrops must match the exhibit and not be offensive in event organizer's judgment to adjacent exhibit spaces. All excess inventory must be stored out of sight.
- Exhibitor will comply with all rules of the festival site.
- Please be prepared to set up on Saturday, July 18, 2009 between the hours of **6:00 AM and 10:00 AM**. Store most of your food preparation items and products at your booth location, thereby minimizing vehicular traffic in the park.
- Exhibitors **MUST** be prepared by **10:00 AM Saturday AND 10:00 AM on Sunday** for festival operation.
- **Booths must stay open and operational during the show hours.** Booths cannot be broken down or vacated prior to the closing time on either day.
- All displays shall be kept neat and clean with the Vendor responsible for clean-up at the end of the show by removing equipment, inventory and improvements, and leaving the exhibit space in the same condition as on delivery. The Vendor shall be liable for delivery, handling, set-up and removal of its own displays and materials.
- The Vendor shall conduct business in accordance with all laws and highest standards of business ethics.
- Nothing shall be nailed, stapled or otherwise fixed to the canopy.
- **NO PETS ALLOWED.**
- The Vendor must comply with all Health Department Regulations and obtain necessary permits required from the Rensselaer County Department of Health if operating a food concession.
- The Vendor shall be substantially present at the exhibit space for the duration of the show hours and shall have qualified, experienced and responsible staff available at all times.
- Event Organizers reserve the right to ask a Vendor to leave, when in its opinion, the Vendor is found to be disruptive to the show, other Vendors, or customers; the Vendor forfeits the exhibit fee.
- The Vendor shall not increase prices once the show opens to the public.
- The Vendor shall obey all fire regulations and County, State and other applicable laws.
- The Vendor shall not consume nor permit his/her staff to consume, alcoholic beverages while vendor/staff are participating at the festival.
- Event Organizers reserve the right to establish such additional rules and regulations, as it deems necessary for the safe and successful operation of the festival.



VENDOR APPLICATION

Date: _____

Name of Business

Name of Vendor

Address

Phone number

E-mail address

Item(s) being sold:

Is electricity needed? Yes _____ If so, state electrical requirements: _____ amps and _____ volts.
No _____

If your business is conducted from a mobile unit - please give us the dimensions: _____

Booth space rental: \$ _____

Electric: _____

TOTAL DUE:.....\$ _____

IF YOU ARE FOUND TO BE USING ADDITIONAL ELECTRIC WHICH YOU DID NOT PAY FOR IN ADVANCE, YOU WILL BE CHARGED THE FEE ON THE DAY OF THE EVENT.

The undersigned agrees to abide by the rules set forth in these Rules and Regulations, and all attachments. I also agree to assume the risk of loss to my merchandise and other property of myself and my staff, whether from breakage, damage, loss, theft, disappearance or any other cause, for the duration of the Event, including set up and closing. Further, I agree to indemnify and save the Event Organizers (the Troy Downtown Collaborative, City of Troy, Tosca Grille or Chef's Solutions) harmless from any and all claims, actions, damages, liability and expense, including attorneys fees, in connection with loss of life, personal injury and/or damage to property that may be done or suffered by reason of my fault or negligence in the performance of or negligence in the performance of or failure to perform my responsibilities as stated in this application and enclosed Rules and Regulations, or occasioned all or in part by any act or omission by myself, my agents or employees.

Signature of Vendor

Return this completed form with your check to:

**Troy Downtown Collaborative
274 River Street, Troy, NY 12180**

DEADLINE: June 12, 2009